

SWINTON & DISTRICT PHOTOGRAPHIC SOCIETY

RULES
(Amended
APRIL 11th 2019)

1. NAME

The Society shall be known as the **SWINTON & DISTRICT PHOTOGRAPHIC SOCIETY**.

2. OBJECT OF THE SOCIETY

The object of the Society shall be to promote, foster and encourage by mutual assistance, the advancement of the art and science of photography.

MEMBERS

Any adult person interested in photography shall be eligible to apply for membership of the Society.

3. COMMITTEE

The Society shall be managed by a committee, consisting of a President (who will also Chair meetings), Vice President, Past President, Hon. Treasurer, Hon. Secretary, Syllabus, Competition and Exhibition Secretaries and up to six other ordinary members. Any nominee for President must have been a member of the committee for at least one year.

All members of the committee, including the President, subject to them being willing to continue in post, and there being no other nominees, may do so on an ongoing basis. Subject of course to the approval and endorsement by the general membership at the Annual General Meeting.

In circumstances where new nominee/s arise for any position/s on the committee, they must be given in writing on the list provided to the secretary at least four weeks before the A.G.M. This must include signatures of the nominee, a proposer and seconder.

Where new nomination/s are received for any committee position, un-vacated or not as the case maybe, then a ballot of the membership will result at the A.G.M to elect said committee member. The result of which will be by a majority verdict and will be final.

Any member of the committee who has attended less than two thirds of the number of committee meetings held, or any member deemed by the committee not to be undertaking their role or duties effectively, may subject to circumstances pertaining, be required to resign and will not be eligible for re-election until the next year's Annual General Meeting. This is at the discretion of the committee.

4. MEETINGS

The following meetings shall be convened by the Hon. Secretary, or in such other manner as the committee shall direct:-

- (a) Committee Meetings – to be held monthly at times convenient to the majority of the committee members and special committee meetings at times convenient to the President, Hon. Secretary and Hon. Treasurer. Five members shall form a quorum.
- (b) Business Meetings – to be held when necessary, prior to the general meeting (club night), at a time to be fixed by the committee.
- (c) General Meetings (Club night) – to be held weekly whenever suitable at times to be fixed by the committee.
- (d) Annual General Meeting – to be held the last meeting in each financial year, except as otherwise determined by a Special General Meeting.
- (e) Special General Meetings – members wishing to bring a matter of importance before a Business Meeting, or an Annual General Meeting, must notify the Hon. Secretary of that matter in writing at least ten days prior to such a meeting. Members may be required to show their membership handbook at any meeting.

5. ELECTION OF COMMITTEE

At the Annual General Meeting, the members present shall elect the President, President Elect, Hon. Secretary, Hon. Treasurer, Hon. Syllabus, Competition and Exhibition Secretaries and six other members.

Any nominee for President must have been a member of the committee for at least one year. The committee shall be elected from a list containing the names of those ordinary members of the Society, to serve on the committee. A nomination list for this purpose shall be exhibited in the Society's rooms for at least 28 days prior to the AGM.

Cont:

No nominations shall appear thereon unless the consent of the member concerned has been obtained.

The committee have the power to fill any vacancy or vacancies that may occur during their term of office and, also, to co-opt from the body of members a number not exceeding four to serve with them for any general or special purpose during their term of office.

6. ELECTION OF MEMBERS

The society welcomes new members and invites anyone interested to join after visiting two or three General Meetings (club nights).

7. SUBSCRIPTIONS

The annual subscription fees for all classes of membership shall be determined at the A.G.M. Such subscription fees are payable to the Hon. Treasurer and are due on 1st May each year. Subscriptions are currently £45 for the employed and £35 for the unwaged. Also £1.00 per person per night attended and an additional 50p per person when guest lecturers are presenting.

8. MEMBERS IN ARREARS

If the subscription of any member is not paid by 31st May, the committee shall authorise the Hon. Treasurer to intimate to that member that they are in arrears. If payment is still not made then, at the discretion of the committee, the member will be advised that their membership has lapsed.

9. RESIGNATION – MEMBERS LEAVING

Any member wishing to resign from the society should, as matter of courtesy, give notice in writing to the Hon. Secretary.

10. EXCLUSION OF MEMBERS

If, in the opinion of the committee, there is reason to exclude a member from the Society, the case may be presented at a Special General Meeting summoned for that purpose, or at an Annual General Meeting. If two-thirds of the members present support the motion for exclusion, the name of the member in question shall be removed from the roll of members.

11. HONORARY MEMBERS

Persons distinguished for their attainments in photography, or any persons who have rendered valuable service to the society, or other persons deemed to be suitable by the committee may be admitted as honorary members of the society.

12. VOTING

The voting on all matters shall be by show of hands of the members present unless at least ten members demand that a vote be decided by ballot.

13. SPECIAL GENERAL MEETINGS

These meetings shall be convened for a special purpose only on receipt of a requisition signed by at least nine members of the Society and by sending a written notice to the Hon Secretary stating the purpose for which the meeting is to be called. This notice must be served at least ten days before the proposed meeting is to take place. Resolutions passed by a majority of members present at Annual General Meetings and Special General Meetings shall be considered as passed by the Society, except in the case of a proposal to alter the Rules, which shall only be altered when two thirds of the members present at a meeting support the proposal.

14. ORDER OF BUSINESS

Annual General Meeting – At the Annual General Meeting the minutes of the last Annual General Meeting shall be read, followed by the President's report, the Treasurer's report, together with an audited accounts report. The election of officers and a committee. The appointment of two auditors. Any other business of importance conducted in and relating to the interests of the society and of which due notice will have been served as specified elsewhere in these rules.

Business Meetings – At the Business Meetings the minutes of the last meeting shall be read, new members elected, communications made and any other business transacted which is proper in the interest of the Society.

15. RECORDS

Records of proceedings at the society shall be kept by the Hon Secretary in a book specifically for the purpose and this, with the list of members and their addresses shall be open for inspection of any member.

Cont:

Minutes of meetings of the committee shall not be available for inspection, except to a member of the committee during their term of office

16. VISITORS

Any member shall have the privilege of introducing a friend to general meetings (club nights), subject to the committee's discretion.

17. SUB COMMITTEES

The committee may, from time to time, appoint from among their elected or co-opted members such sub committees as they may deem necessary or expedient and may depute or refer to them such powers and duties as the committee determine.

Such sub committees shall periodically report their proceedings to the committee and shall conduct their business in accordance with the direction of the committee.

18. ALTERATION OF RULES

No alteration shall be made to any Society Rules except pursuant to a resolution or resolutions passed at an Annual General Meeting, or at a Special General Meeting called for that purpose.

19. PRIVATE PROFIT

The Society's rooms or equipment shall not be used for any commercial purpose, or with a view to private profit.

20. RULES

A copy of the Rules of the Society shall be supplied to every member and a copy shall be exhibited in the Society's rooms.

21. USE OF EQUIPMENT

Rules/Bye-laws governing the use of the Society's rooms and equipment can be made by the committee and when made will be exhibited on the Society's premises.

22. DISSOLUTION

After discharging all debts and liabilities of the Society, the remaining assets shall not be paid or distributed amongst the members of the Society, but shall be given or transferred to some other organisation having objects similar to those of the Society.

RULES FOR MONTHLY AND THEMED COMPETITIONS

Revised 2019

MAXIMUM of 3 prints and 3 D.P.Is. (Digital Projected Images) Per Photographer

Digitally enhanced and digitally created images/photographs are allowed in both sections provided they are of, or contain, an original image/s taken by the photographer his/herself. The Society will bear no responsibility whatsoever for any breach of copyright law, and for any resultant legal action against any of its members for reproducing images that are not their own whatever the circumstances in this or any other regard.

Entries to compete in the following sections:-

1) **Prints:** (Colour & Monochrome)

Both Trade and Home Processed prints are allowed. Size of Prints: Up to a maximum of A4. Prints must not be mounted

2) **Digital Projected Images** (Colour Monochrome)

For consistency, and as an aid to external competition compliance, it is recommended all D.P.Is. be formatted to maximum dimensions of:

1600 pixels width and 1200 pixels height. If your image is less than the maximum size in any dimension then the unused area it should be filled with Black:- **Cont:**

All D.P.Is. shall be saved as **JPEG format (.jpg) in SRGB colour space** to ensure compatibility with the projection system.

Class or theme to be as stated on syllabus.

- 3) All members regardless of experience are encouraged to enter our competitions.
- 4) Any images, prints or D.P.Is. that have previously been entered cannot be entered again in these competitions.
- 5) Members who enter images in all 7 monthly print and 8 D.P.I sections separately, excluding themed or summer nights out competitions will be awarded 15 bonus points to their photographic year-end total points score.

Only Club Members to enter or vote on entries

No entrant to vote for their own work

Categories and their definitions are the same as those for images in the Annual Exhibition below except for themed or other stated specific competitions e.g specific themed competitions such as are separately identified or images taken on summer practical nights out images etc.

Please note the usual monthly competition categories listed below are repeated and competed for each year and are separate to any specific themed competitions based on a particular or precise theme e.g. Transport, Textures or night scenes which will be noted in advance on the syllabus accordingly.

A completely separate competition will also be held each year for summer practical night's out images. Any subject is permitted, the only proviso being it must be from or at the venue in question and captured on the specific night and date the club visited said venue or location and not any other time.

CATEGORIES FOR MONTHLY COMPETITIONS

<u>SUBJECT</u>	<u>DESCRIPTION</u>
SCAPES	This to include landscapes, seascapes, waterscapes, skyscapes, cityscapes/urban scapes. People may be included, but must be incidental to the view captured, and not the main subject e.g. say a distant walker on a country path.

<p>PICTORIALISM / CREATIVE</p>	<p>Images in which the photographer has artistically created or manipulated what otherwise would be a straightforward photograph, thus "creating" an image rather than a simple straightforward record or documentary shot of the subject/s.</p> <p>All elements or included images in any composite images must be the original photograph/s and copyright of the worker though.</p> <p>This category can also include pattern and abstract type pictures and other studies in shape, form and light. Also included are still life studies depicting inanimate subjects, typically a small group of items or objects. Examples are <u>food or arranged flower</u> photography, or any other inanimate objects specifically arranged and photographed by the worker, artistically or otherwise, to create the finished image.</p> <p>Please note though. If arranged by someone other than the worker themselves they are Record images and not allowed in this category.</p> <p>Any picture which does not fit into any other class.</p>
<p>NAT HISTORY</p>	<p>A photograph of any WILD animal, birds, insects, reptiles, fish or plant, geological content shown in their natural habitat where possible. However Zoo pictures are allowed.</p> <p><u>No Pets, domestic or farm animals.</u> Some idea of size should be indicated if possible.</p>
<p>HUMAN LIFE</p>	<p>A photograph of any person or persons in the act of actually doing something, or apparently doing something. Including social or documentary images. Can be informal or candid.</p>
<p>PORTRAITS</p>	<p>A photograph of any person or group of persons, pet/s or domestic animal/s. May be head and shoulders or full length. Can be informal, can be just be head and shoulders or full length and formally posed</p>
<p>RECORD</p>	<p>To be a true straightforward photograph of any man made object or detail thereof. If possible showing some idea of scale and size, can include shop window or other displays etc. Provided they are not assembled by the photographer.</p> <p>Any building, its architecture interior or part thereof. Any inanimate object, e.g. vehicle, aircraft or apparatus, presented in an objective and purely documentative way without artistic interpretation or manipulation by the Photographer, barring basic adjustments. The subject will, if possible, normally fill the frame. Appropriate lighting may be used to enhance the subject but should not add pictorial content.</p> <p>Record photography is concerned with portraying the facts. Images must convey as much factual information about the subject as possible pushing artistry from the main focus to a minor priority.</p> <p><u>A record shot is just that, a shot taken purely to record the existence of something at the time.</u></p>

<u>OPEN MONOCHROM E ONLY</u>	Any photograph in any of the above categories provided it is specifically Monochrome.
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Members should also please note the following:-

It is accepted there may well be instances where an image may equally qualify for more than a single category. Where this is the case the worker may use their discretion as to which of the above categories they enter that particular image in.

The Society will bear no responsibility whatsoever for any breach of copyright law, and for any resultant legal action taken against any of its members for reproducing and using images that are not their own, whatever the circumstances in this or any other regard.

In addition to the seven annually recurring categories above and run entirely separate to the above we also have the following:

"Summer Practical Nights Out Competition".

We usually have four annual summer nights out and a totally separate competition is held for images taken specifically on those nights and no other occasion. The reason being for example, conditions and lighting variations etc. Any such images taken on those nights may also be entered in any of the above categories should the worker wish at their discretion. However, it is advisable they do not enter them in two separate competitions as the authors will, by so doing, be known and not anonymous.

"Themed Competitions"

We also usually have up to four "Themed Competitions" per annum. In this regard a specific, precise subject for workers to take images of will be given, for example "Transport", "Bridges", etc. Members should please bear in mind the content of their images must be specific to the theme given. Again, themed subject images may also be entered in any of the above categories should the worker wish at their discretion. However, again it is advisable they not to enter them in two separate competitions as the authors will, by so doing, be known and not anonymous.

Scoring System To Apply To All Internal Competitions

Each Print/Digital image (separate sections) will allocated a number on entry. Prints/ Images will be awarded 1st, 2nd and 3rd places accordingly in the competition concerned. Members will be given a voting slip allowing them to vote for the three best images in their opinion. That is, if a member thinks for example image or print

no. 12 (in the separate section concerned), is the best they will note the number 12 against 1st place on the slip. If they think image or print no. 8 is their second best they will note no.8 against 2nd place on the slip and their choice for third place, say image or print no. 29 against 3rd place accordingly. Completed voting slips will be collected and the recorded choices noted and totaled for each individually numbered entry. Thus allowing the Competition Secretary to create the results table below:-

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15pts. For 1st place
12 pts. For 2nd place
10 pts. For 3rd place
8 pts. For 4th place
7 pts. For 5th place
6 pts For 6th place
5pts. For 7th place
4pts For 8th place
3pts For 9th place
2pts For 10th place

Each member who enters prints/images in the relevant section will be awarded 1pt. for entering the competition concerned, (note only 1pt. regardless of how many entries up to three per section are made, **not a point for each single print/image entered**).

Members who enter all 7 of the monthly (**but not including themed competitions**) competitions will receive a bonus of 15pts.

Members who enter 6 of the 7 monthly competitions will receive a bonus of 10 pts.

Themed competition and summer nights out entries to be marked on the same system but no bonus points for entering all of the themed section competitions.

When awarding points as above for the placing gained, any entries tying on the same points in the top 10 places will change the position of the next place below them in that position. That is, if two images tie on the same score for say first place, then no second place will be awarded but the 3rd placed print/image, will be and so on. This means that unless there are multiple images in the last place to be awarded points (each of which would receive the same points) only 10 images will be awarded points.

In the situation where fewer than 10 prints/images receive votes, the points awarded for placings will stop at the last print/image that received a minimum of 1 vote. i.e. if a print/image does not receive any votes it cannot be awarded any points.

The intention is for all members who enter competitions to score points so that over the competition year a resulting ranked table will denote member's positions on it. This system should effectively give members who don't score as consistently often a target and chance of moving up the table.

SWINTON & DISTRICT AMATEUR PHOTOGRAPHIC SOCIETY

RULES FOR ANNUAL EXHIBITION

(Rev 2018)

- 1) A limit of 10 prints total per worker across all categories.
- 2) A D.P.I. of each entry must be uploaded to the Photoentry system for the attention of the competition secretary.
Cont:-
- 3) The minimum print size of 80 square inches or 516.13 square cms. to be maintained in all exhibition classes.
- 4) Mount size 50cms. x 40cms. to be maintained in all exhibition classes
- 5) Any prints wrongly titled (no poetic licence allowed in the Natural History/Record classes) will be resubmitted in the appropriate class at the discretion of the Society's Committee. (IF IN DOUBT PLEASE ASK).
- 6) NOTE: Class H, Local History, Mono/Colour for the Local History Shield has a further set of rules to be abided by.
- 7) Class J, Novices/Beginners, Mono/Colour open to any member deemed to be a Novice or beginner. Such status to be ascertained and agreed on application for membership by the Committee and to last for the first 12 months only thereafter.
- 8) All prints are eligible for the Brittain Trophy (Best print in exhibition).
- 9) Every entrant will have at least one print hung. (subject to available space) **cont:**
- 10) All winning prints will be hung.
- 11) Both Record and Natural History entries MUST have a definitive title (POETIC LICENCE NOT ALLOWED)
- 12) A list of titles and classes, together with the entrants' names, MUST be submitted with all entries.
- 13) ONLY THE TITLE & CLASS to appear on the back of the mount. The entrant's name must NOT appear ANYWHERE on the print or mount.
- 14) Entries to be handed in, on or before the official closing date. NO ENTRIES will be accepted after this date.
- 15) Any work submitted one year CANNOT be entered in subsequent years.
- 16) No entries to be removed before the exhibition closes.
- 17) No award will be presented unless two or more entries are submitted in any class, the exception being the Local History class (see rule 5 above class H refers)
- 18) The Exhibition is for the work of MEMBER photographers only.
- 19) The Exhibition Judge's decision is FINAL.
- 20) Digitally enhanced pictures will be allowed provided they are of, or contain, only original image/s taken by the worker his/herself. **Cont:-**

21) A maximum of four prints per worker will be exhibited, except where that worker is the winner of more than four categories or, additionally, if pictures by the same worker are awarded “Very Highly Commended”, “Highly Commended” or “Commended” by the exhibition judge. All such awarded pictures will be hung in preference to others. Any remaining prints not included in the above will be hung dependent on space. A sub-committee will decide on which of these will be exhibited

It would be appreciated if the winners would place any awarded entries at the disposal of the club for use in future club competitions. This may mean such images could be entered by the club in L.&C.P.U. or any other external Competitions. It should be noted the L.&C.P.U. specifically bars images or “images that are similar” to previous entries by the member in question from being re-entered in its competitions. Workers should please bear this, and rule 14 above in mind when entering their images in the Annual Exhibition each year. That is, they should refrain from submitting images that are effectively the same or so similar as to be assumed the same.

WHILST EVERY EFFORT WILL BE MADE FOR THE SAFE CUSTODY OF ENTRIES, THE SOCIETY CANNOT BE HELD RESPONSIBLE FOR ANY LOSS OR DAMAGE.

**ANNUAL EXHIBITION – CATEGORIES/ CLASSES
AND THEIR DEFINITIONS**

Revised 2019

WORKERS (INCLUDING NOVICE OR BEGINNERS), MAY ENTER BOTH COLOUR AND MONOCHROME IMAGES IN ALL CATEGORIES LISTED EXCEPT WHERE IT IS SPECIFICALLY STATED NOT.

<u>CLASS</u>	<u>SUBJECT</u>	<u>DESCRIPTION</u>
A	SCAPES	This to include landscapes, seascapes, waterscapes, skyscapes, cityscapes/urban scapes. People may be included, but must be incidental to the view captured, and not the main subject e.g. say a distant walker on a country path.

<p>B</p>	<p>PICTORIALISM / CREATIVE</p>	<p>Images in which the photographer has artistically created or manipulated what otherwise would be a straightforward photograph, thus "creating" an image rather than a simple straightforward record or documentary shot of the subject/s.</p> <p>All elements or included images in any composite images must be the original photograph/s and copyright of the worker though.</p> <p>This category can also include pattern and abstract type pictures and other studies in shape, form and light. Also included are still life studies depicting inanimate subjects, typically a small group of items or objects. Examples are <u>food or arranged flower</u> photography, or any other inanimate objects specifically arranged and photographed by the worker, artistically or otherwise, to create the finished image.</p> <p>Please note though. If arranged by someone other than the worker themselves they are Record images and not allowed in this category.</p> <p>Any picture which does not fit into any other class.</p>
<p>C</p>	<p>NATURAL HISTORY</p>	<p>A photograph of any WILD animal, birds, insects, reptiles, fish or plant, geological content shown in their natural habitat where possible. However Zoo pictures are allowed.</p> <p><u>No Pets, domestic or farm animals.</u> Some idea of size should be indicated if possible.</p>
<p>D</p>	<p>HUMAN LIFE</p>	<p>A photograph of any person or persons in the act of actually doing something, or apparently doing something. Including social or documentary images. Can be informal or candid.</p>
<p>E</p>	<p>PORTRAITS</p>	<p>A photograph of any person or group of persons, pet/s or domestic animal/s. May be head and shoulders or full length. Can be informal, can be just be head and shoulders or full length and formally posed</p>

F	RECORD	<p>To be a true straightforward photograph of any man made object or detail thereof. If possible showing some idea of scale and size, can include shop window or other displays etc. Provided they are not assembled by the photographer. Any building, its architecture interior or part thereof. Any inanimate object, e.g. vehicle, aircraft or apparatus, presented in an objective and purely documentary way without artistic interpretation or manipulation by the Photographer, barring basic adjustments. The subject will, if possible, normally fill the frame.</p> <p>Appropriate lighting may be used to enhance the subject but should not add pictorial content. Record photography is concerned with portraying the facts. Images must convey as much factual information about the subject as possible pushing artistry from the main focus to a minor priority.</p> <p><u>A record shot is just that, a shot taken purely to record the existence of something at the time.</u></p>
G	OPEN MONOCHROME ONLY	Any photograph in any of the above categories provided it is specifically Monochrome.
H	LOCAL HISTORY	See separate rules for Local History Shield/Award
J	NOVICES/ BEGINNERS OPEN SECTION	Any photograph by a novice/beginner only and its content can be any of the above categories.

Members should also please note the following:-

1. It is accepted there may well be instances where an image may equally qualify for more than a single category. Where this is the case the worker may use their discretion as to which of the above categories they enter that image in.
2. The Society will bear no responsibility whatsoever for any breach of copyright law, and for any resultant legal action against any of its members for reproducing and using images that are not their own whatever the circumstances in this or any other regard.

THE LOCAL HISTORY SECTION RULES

1. The history of our localities, towns and cities can shed light on the changes, movements and developments seen by society over time. The main aim of Local History Photography is to illustrate and capture such changes by comparing old images of a specific location, the area or its buildings and their associated elements.
2. To qualify, therefore, a panel of two prints must be submitted for each entry, one (which may, or may not, have been taken by the worker) showing the site before its change, the other showing the site after that change. Full details of the location, building, street or area or any associated element photographed must be referenced on a sheet or label to accompany the mounted print and written on an attached sheet. If possible a date (circa) of the original image should be given along with the date of its modern counterpart.
3. The two prints must be of the same scene, taken from precisely the same angle perspective or viewpoint as far as is possible. It is recognised of course that in some instances this may not be precisely achievable due to the change/s that have occurred.

Where this is the case the worker should ensure, so far as they are safely able to, that the location etc. is as close to that of the old image as possible for clear comparison purposes.

4. Prints should be the same size as each other and large enough so as to be entered one above the other, with the old image uppermost and its modern equivalent below. They must be mounted on Mount-board measuring the standard 50cms. x 40cms. in size. Obviously the older image is most likely to be Monochrome but coloured images, if available, are allowed. The modern equivalent should be in colour.
5. Sources of old images may be obtained from any recognised source but their quality should be as good as possible for accuracy and illustrative purposes. In the past Local History entries have been limited to Swinton, Pendlebury or surrounding Salford areas. Given we now live in what is effectively the Greater Manchester area it is proposed to expand this to include images from this area as a whole. Local History Libraries are recognised sources for acquiring old images from their extensive and now mainly digitised archives.
6. Workers must recognise there are strict copyright laws and conditions on any old images they may acquire from whatever source, which they must abide by and adhere to them accordingly before they reproduce any image for this purpose. They should obtain the necessary permission to use any image/s and acknowledge they have done so on the labels and associated documents when submitting any entries.

Local History libraries normally allow for the use of their archived images in such circumstances but the worker must ensure this is absolutely the case before they do so. The Library or other source may also request a copy of the

“now” scene when agreeing to release the “old” image.

It should be noted the responsibility for obtaining such permission lies entirely with the member concerned. That is unless it is part of a project agreed, undertaken and contracted between the Society and the Library or any other organisation as per the project “Salford Now and Then project” of some years ago.

The Society will bear no responsibility whatsoever for any breach of copyright law whatever the circumstances in this or any other regard by any of its members acting on their own.

7. To qualify for an award in the Annual Exhibition rule 16 for the Exhibition applies. i.e. No award will be presented unless two or more entries are submitted in any class.
8. Barring rule 2 of the Annual Exhibition Rules regarding print size and unless, specifically mentioned above, all other Annual Exhibition rules apply to this section also.

Revised as of April 11th 2019